
**GENERAL SERVICES ADMINISTRATION
Federal Supply Service**

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

Supplement No. 2 Effective July 6, 2007

Temporary Administrative and Professional Staffing (TAPS)

SIN: 736-5 TECHNICAL AND PROFESSIONAL OCCUPATIONS

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is:
GSAAdvantage.gov



Government Contract Solutions, Inc. (GCS)
7900 Westpark Drive, Suite T500
McLean, VA 22102
703-749-2223 (phone)
703-749-2244 (fax)
www.gcsinfo.com

Contract Number: GS-07F-0011N
Contract Period: October 1, 2002 through September 30, 2012
Woman Owned Business
Contract Administrator: J.D. Nichols
jnichols@gcsinfo.com

Customer Information

- 1a. Special Item Numbers:** SIN: 736-5, Technical and Professional Occupations
- 1b. Lowest priced model and lowest Unit prices:** Prices shown in pricelist are net.
- 2. Maximum Order:** \$100,000. Orders exceeding the maximum order threshold may be placed in accordance with clause I-FSS-125, "Requirements Exceeding the Maximum Order (SEP 1999)".
- 3. Minimum Order:** \$100
- 4. Geographic Coverage:** Domestic.
- 5. Points of Production:** McLean, VA and at customer site as requested.
- 6. Statement on Net Price:** Prices shown in pricelist are net.
- 7. Quantity Discounts:** None. However, discounts for orders placed that exceed the maximum order threshold shall be negotiated on an order by order basis.
- 8. Prompt Payment Terms:** None
- 9a. Acceptance of Government Purchase Card below micro- purchase threshold:** GCS accepts Government Purchase Cards below the micro-purchase threshold.
- 9b. Acceptance of Government Purchase Card above micro-purchase threshold:** GCS accepts Government Purchase Cards above the micro-purchase threshold.
- 10. Foreign Items:** N/A
- 11a. Time of Delivery:** To be negotiated per each delivery order.
- 11b. Expedited Delivery:** Contact GCS for expedited delivery.
- 11c.Overnight and Two-day Delivery:** Contact GCS for overnight & two-day delivery.
- 11d. Urgent Requirements:** Contact GCS for urgent requirements.
- 12. F.O.B Points:** Destination

- 13a. Ordering Address:** GCS
7900 Westpark Drive, Suite T500
McLean, VA 22102
Attn: Nick Aievoli
Phone: 703.749.2223 x238
Fax: 703.749.2244
E-mail: naievoli@gcsinfo.com
- 13b. Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment Address:** GCS
7900 Westpark Drive, Suite T500
McLean, VA 22102
Attn: Accounting Department
Phone: 703.749.2223 x241
Fax: 703.749.2244
E-mail: selliott@gcsinfo.com
- 15. Warranty Provision:** N/A
- 16. Export Packing Charges:** N/A
- 17. Terms and conditions of Government commercial credit card acceptance:** N/A
- 18. Terms and conditions of Government rental, maintenance, and repair:** N/A
- 19. Terms and conditions of installation:** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** N/A
- 20a. Terms and conditions for any other services:** N/A
- 21. List of service and distribution points:** N/A
- 22. List of participating dealers:** N/A
- 23. Preventive Maintenance:** N/A
- 24a. Environmental Attributes:** N/A

24b. Section 508 compliance: N/A

25. Data Universal Number (DUNS) Number: 94-892-8270

26. Notification regarding registration in CCR database: GCS is registered in the Central Contractor Registration (CCR) database.

Performance under this contract will be by individuals provided by GCS. GCS, and not the Federal Government, is the legal responsible employer of the employees performing under this contract. GCS assumes responsibility for supervision of the employee(s). Discipline problems are to be dealt with by GCS, not the using agency.

Corporate Overview

About GCS

Since 1995, GCS, Inc. has provided thousands of contracts, procurement, finance and acquisition professionals, from entry level to executive, to clients of every size and description.

Headquartered in Northern Virginia, GCS's multi-talented staff possesses solid experience in the placement of professionals with expertise in the following support areas:

- **Acquisition Support**
- **Contract Administration**
- **Finance & Accounting**
- **Purchasing**
- **Program Control**
- **Contract Closeout**
- **Business Management**
- **Regulatory Compliance**
- **Grant Administration**
- **Pricing**

GCS Understands Today's Challenges With-in The Federal Government

GCS provides a variety of professional services that offer the ultimate flexibility to help you and your agency meet business goals.

GCS understands the present challenges and complexities of the Federal contracting process and the demand for highly qualified professionals. The GCS Team works with you as your "Solutions Partner" to find exactly the type of professionals you need. We have a satisfaction guarantee on every placement.

GCS distinguishes itself from our competitors by the caliber of our people, the breadth and depth of our experience, and the level of service we provide. Our resources include professionals in contracts, procurement and acquisition. The GCS Team is committed to a corporate philosophy that always places client requirements first. We strive to gain a realistic understanding of client needs and expectations. Furthermore, we carefully match personnel and other resources with appropriate client requirements. GCS maintains internal management procedures that guarantee flexible, timely, and value-added solutions. We handle all the interview logistics, reference and background checks, and any other services as may be needed.

Effective Administrative and Management Procedures Make It Easy!

GCS maintains internal management and administrative procedures, which ensure an effective process for placement of qualified professionals from start to finish. Together, our experienced staff works closely with you to determine your specific needs and requirements regarding the position or engagement you seek to fill. GCS identifies the candidates who possess the skills that are critical to your agency's ability to accomplish the desired work and forwards resumes of qualified candidates to you for review. GCS handles all the scheduling and logistical details of interviewing candidates. When services are no longer required by the temporary employee just

notify GCS of the final date of performance and we will handle all the associated administrative and personnel issues.

If the assignment is a standard support position, GCS can usually have a temporary employee on-site within 48 hours. Highly specialized skills may require additional time depending on availability from among our quality candidates.

Strong Recruiting Attracts Highly Qualified Professionals!

Organizations realize the critical importance of workforce management and the relationship between quality hires and organizational performance. GCS will assist your agency in the effort to recruit, hire, and retain individuals. For these and other reasons, GCS has developed high performing recruiting functions and strategies to offer a pool of exceptional talent to meet the temporary support contract or procurement needs of the Federal government.

We build upon our years of experience and success in identifying the candidates who possess a set of skills that have kept them in the forefront of their fields of specialty. GCS is continuously improving our critical recruitment processes to better identify and manage talent for our clients.

Screening and Testing Ensure The Right Candidate the First Time!

GCS vigorously conducts in-depth screening and interviews with each of our candidates to determine levels of knowledge, skills and experience. We verify educational, employment and other requested background checks. GCS also provides references from former supervisors. We take pride in placing and retaining the best and the brightest candidates that demonstrate qualities of professionalism and commitment.

Let our resources get to work for you!

GSA PRICE LIST

GCS Labor Rates

Temporary Administrative and Professional Staffing Support Services

FSC Group: 736

SIN Offered: 736-5-Technical and Professional Occupations

Contract Number: GS-07F-0011N

Contract Period: October 1, 2002 – October 1, 2012

Effective October 1, 2007

	Labor Category	Hourly Rate
	<i>Acquisition Specialists</i>	
1	Sr. Acquisition Specialist III	\$132.43
2	Sr. Acquisition Specialist II	\$115.11
3	Sr. Acquisition Specialist I	\$100.17
4	Acquisition Specialist II	\$80.65
5	Acquisition Specialist I	\$75.47
	<i>Contract Specialists/Administrators</i>	
6	Sr. Contract Specialist/Admin III	\$123.65
7	Sr. Contract Specialist/Admin II	\$91.89
8	Sr. Contract Specialist/Admin I	\$81.97
9	Contract Specialist/Admin II	\$71.97
10	Contract Specialist/Admin I	\$56.32
	<i>Grants Administrators</i>	
11	Grants Administrator	\$64.36
	<i>Project Manager I</i>	
12	Project Manager I	\$80.79
	<i>Contract Assistants</i>	
12	Contract Assistant II	\$38.21
13	Contract Assistant I	\$32.14
	<i>Financial/Pricing Analysts</i>	
14	Sr. Financial/Pricing Analyst II	\$91.87
15	Sr. Financial/Pricing Analyst I	\$74.87
16	Financial/Pricing Analyst II	\$59.72
17	Financial/Pricing Analyst I	\$53.55
	<i>Accounting</i>	
18	Sr. Accountant	\$78.20
19	Accountant	\$47.56
20	Accountant Assistant	\$46.85

LABOR CATEGORY DESCRIPTIONS

Acquisition Specialists

Functional Responsibility:

Provides advice and assistance functional area technical experts (COTR and program offices) on contractual matters in the acquisition planning stages based on a working knowledge of regulation policy. Responsible for assisting with the development of writing performance criteria and requirements into sound/sufficient Statement of Work and or task/orders. May perform or evaluate market research and trends, conditions and technological advances as they apply to the program. May also assist with the development of source selection evaluation criteria. Coordinates and works with the technical experts and the contracting office to ensure project milestones are reflected in the contractual documents and project plan. May assist in the development of independent Government Cost Estimates. May also be responsible for assisting with the planning, preparing, and maintaining of the current acquisition plans and overall program office acquisition administration functions to include program control and tracking. Individuals as required will possess working knowledge of the acquisition planning stages as well as technical or subject matter expertise depending on the acquisition type and nature of the program.

Experience & Education:

Sr. Acquisition Specialist III

Generally, a B.S. or B.A degree is required with at least eighteen years of acquisition experience. Frequently advanced degrees and certifications may be required and consequently may be substituted for years of experience. Significant Acquisitions experience beyond eighteen years with experience managing complex contract support projects may be substituted for education requirement.

Sr. Acquisition Specialist II

Generally, a B.S. or B.A degree is required with at least ten years of acquisition experience. Acquisitions experience beyond ten years may be substituted for education requirement.

Sr. Acquisition Specialist I

Generally, a B.S. or B.A degree is required with at least eight years of acquisition experience. Acquisitions experience beyond eight years may be substituted for education requirement.

Acquisition Specialist II

Generally, a B.S. or B.A degree is required with at least five years of acquisition experience. Acquisitions experience beyond five years may be substituted for education requirement.

Acquisition Specialist I

Generally, a B.S. or B.A degree is required with at least three years of acquisition experience. Acquisitions experience beyond three years may be substituted for education requirement.

Contract Specialists/Administrators

Functional Responsibility:

Perform various contract administration responsibilities, which may include all functions from cradle to grave. Functions may include acquisition planning, RFP/IFB preparation, market research/analysis, selection and administration of terms & conditions, cost and price analysis, negotiations, preparation of contract modifications, evaluation of performance, contract termination, and contract closeout. Individuals as required will have experience with Cost Reimbursable, Fixed Price, Time & Materials, Commercial and or GSA Federal Supply Schedule contracting. Individuals will also possess working knowledge of the FAR and DFAR and agency supplements as also required.

Experience & Education:

Sr. Contract Specialist/Administrator III

At least 12 years of contract administration experience. Generally, a 4-year course of study leading to a bachelor's degree, that included or was supplemented by at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is the norm. Contracts experience beyond twelve years may be substituted for education requirement.

Sr. Contract Specialist/Administrator II

Eight or more years of contract administration experience. Generally, a 4-year course of study leading to a bachelor's degree, that included or was supplemented by at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is the norm. Contracts experience beyond eight years may be substituted for education requirement.

Sr. Contract Specialist/Administrator I

Seven or more years of contract administration experience. Generally, a 4-year course of study leading to a bachelor's degree, that included or was supplemented by at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is the norm. Contracts experience beyond seven years may be substituted for education requirement.

Contract Specialist/Administrator II

Five or more years of contract administration experience. Generally, a 4-year course of study leading to a bachelor's degree, that included or was supplemented by at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is the norm. Contracts experience beyond five years may be substituted for education requirement.

Contract Specialist/Administrator I

Three years of government contracting experience. Generally, a 4-year course of study leading to a bachelor's degree, that included or was supplemented by at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is the norm. Contracts experience beyond three years may be substituted for education requirement.

Contract Assistants

Functional Responsibility:

Under supervision of a Contract Administrator/Specialist performs or assists in the performance of some contract administration duties at an entry or clerical type level. Assists the contracts team in proposal development through proposal submission.

Experience & Education:

Contract Assistant II

Two to Four years general office experience, with 1-2 years in government contracts. H.S. Diploma plus administrative experience in an office environment.

Contract Assistant I

2+ years general office experience, with at least 1 year in government contracts. H.S. Diploma plus administrative experience in an office environment.

Grants Specialist

Grants Specialist

Functional Responsibility:

Performs some of the same functions as a Contract Specialist but with specialized expertise in the areas of grant policy and administration.

Experience & Education:

Generally, a 4-year course of study leading to a bachelor's degree, that included or was supplemented by at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management.

Project Managers

Project Manager I

Functional Responsibility:

Leads the project or multiple tasks and retains overall responsibility for performance including cost, schedule, deliverables and contractual compliance. Provides the interface to the customer and other project leaders. May work under a Program Manager for multiple projects. Identifies, acquires, and utilizes company resources to achieve project objectives. Establishes priorities, task assignment and completion. Ensures quality and productivity standards are maintained while meeting project/client deadlines and budget constraints. Serves as the client liaison on all project matters. Performs a quality assurance role to ensure timely delivery of all specified deliverables, and compliance with government regulations, codes and GCS policy and procedures. Participates in contract negotiations.

Experience & Education:

Minimum six years of progressive experience is required, two years specialized experience. Specialized experience includes: complete project development from inception to deployment; proven expertise in the management and control of funds and resources, demonstrated capability in managing multi-task contracts. Bachelor's degree in Business, Accounting, Economics or other related discipline.

Financial/Pricing Analysts

Functional Responsibility:

Responsible for performing financial and or pricing functions which may include preparation and management of financial reports and statements, audit support, and providing financial policy and operations consultation. Utilizes professional knowledge of financial and pricing theory and practice to carry out assignments.

Experience & Education:

Sr. Financial/Pricing Analyst II

Eight or more years of finance/pricing experience. Generally, a 4-year course of study leading to a bachelor's degree in the following fields: accounting, business, or finance. Finance/pricing experience beyond eight years may be substituted for education requirement.

Sr. Financial/Pricing Analyst I

Six more years of finance/pricing experience. Generally, a 4-year course of study leading to a bachelor's degree in the following fields: accounting, business, or finance. Finance/pricing experience beyond six years may be substituted for education requirement.

Financial/Pricing Analyst II

Four or more years of finance/pricing experience. Generally, a 4-year course of study leading to a bachelor's degree in the following fields: accounting, business, or finance. Finance/pricing experience beyond four years may be substituted for education requirement.

Financial/Pricing Analyst I

Two or more years of finance/pricing experience. Generally, a 4-year course of study leading to a bachelor's degree in the following fields: accounting, business, or finance. Finance/pricing experience beyond two years may be substituted for education requirement.

Accountants*Functional Responsibility:*

Responsible for performing accounting/finance functions which may include fund accounting, comprehensive debt management, all types of disbursements, preparation and management of financial reports and statements, audit support, manual and automated accounting systems and providing financial policy and operations consultation for the program development and management. Utilizes a professional knowledge of accounting theory and practice to carry out assignments. Possesses a basic knowledge of automated systems and may monitor the operation of a segment of the accounting system which provides for all types of disbursements such as contract, travel, small purchases, etc. May formulate and order all needed reports and provides notification to management whenever the system fails to meet accounting or program requirements.

Experience & Education:

Degree of complexity and tasks to be performed shall determine the staffing level, education and experience